

THE HUMAN RIGHTS REVIEW TRIBUNAL

Enforcement of compliance notice - Reply

(under the Privacy Act 2020)



Office use only: **HRRT No** _____

When to use this form

Use this form if you are named by the Privacy Commissioner as a defendant in proceedings for the enforcement of a compliance notice under section 130 of the Privacy Act 2020 and you wish to file a 'Reply' in response to these proceedings.

Completing this form

- Print clearly in CAPITALS. Use a black pen or blue pen when completing this form.
- Please file four physical copies of this 'Reply', by posting or by handing them in to the Secretary of the Tribunal at the address shown at the end of this form. You must also serve a copy of this 'Reply' on the Privacy Commissioner.
- Answer every question on the form unless the instructions tell you otherwise.

Before you continue

Please tick to confirm the following:

A compliance notice has been issued by the Privacy Commissioner;

The notice has been fully complied with by the date specified; and

You have reported to the Privacy Commissioner on steps taken to comply with the notice.

Please fill in all sections below:

Step 1. Defendant(s) (give us your details)

Name

First

Middle

Surname

Phone/mobile number _____

Preferred contact option for this reply. Please choose one and give the details.

Email

Postal address

Email address _____

Postal address

Street

Suburb City

State (if outside NZ) Post code

Country

Do you require an interpreter during the hearing?

Yes. No.
 In what language? _____

Do you have a representative (a lawyer or an authorised person acting on your behalf)?

Yes. No. Then proceed to Step 2

If yes, please fill in the details below.

Tick the relevant box:

My representative is my lawyer.

My representative is a non-lawyer and I give my authorisation for this person (named below) to act on my behalf against the Privacy Commissioner.

Name and signature (first defendant)

Date

Name of lawyer or authorised representative _____

Name of company (if applicable) _____

Phone/mobile number _____

Email address _____

Postal address

Street

Suburb City

State (if outside NZ) Post code

Country

I agree to accept all notices and other communications relating to this application on behalf of the defendant.

Representative's signature

Date

Second defendant (if applicable)

Name

First

Middle

Surname

Phone/mobile number _____

Preferred contact option for this application? Please choose one and give the details.

Email

Postal address

Email address _____

Postal address

Street

Suburb

City

State (if outside NZ)

Post code

Country

Do you require an interpreter during the hearing?

Yes.

No.

In what language? _____

Do you have a representative (a lawyer or an authorised person acting on your behalf)?

Yes.

No. Then please go to Step 2

If yes, please fill in the details below.

Tick the relevant box:

My representative is my lawyer.

My representative is a non-lawyer and I give my authorisation for this person (named below) to act on my behalf against the Privacy Commissioner.

Name and signature (second defendant)

Date

Name of representative _____

Name of company (if applicable) _____

Phone/mobile number _____

Email address _____

Postal address

Street

Suburb

City

State (if outside NZ)

Post code

Country

I agree to accept all notices and other communications relating to this application on behalf of the defendant.

Representative's signature

Date

Step 2. Please provide evidence that that compliance notice has been fully complied with.

1. _____

2. _____

3. _____

4. _____

Please provide evidence you have reported to the Privacy Commissioner on steps you have taken to comply with the compliance notice.

1. _____

2. _____

3. _____

4. _____

If you need additional space, please attach a separate sheet of paper.

Name and signature (first defendant)

Date

Name and signature (second defendant)

Date

Step 3. Do a quick check

Before sending in this form – check:

You have answered every question

You have provided evidence that the compliance notice has been fully complied with

You have signed and dated this form

You have attached the following documents:

Four physical copies of your 'Reply' to the enforcement of compliance notice

Please tick to confirm you have served a copy of your 'Reply' on the Privacy Commissioner

Step 4. Send in this form

Please hand in the completed form and additional copies to the Secretary at the address below or post to:

**The Secretary
The Human Rights Review Tribunal
Tribunals Unit
Ministry of Justice
SX 11159, Wellington
Level 1, 86 Customhouse Quay, Wellington 6011**

If you need more help filling in this form, please call (04) 462 6660 or email hrrt@justice.govt.nz

or visit www.justice.govt.nz/hrrt